

PROCESS MAPPING

An Example



The Basics Of Process Mapping

Wallace, Webber

The Basics Of Process Mapping:

The Basics of Process Mapping, 2nd Edition Robert Damelio,2011-05-11 The bestselling first edition of this influential resource has been incorporated into the curriculum at forward thinking colleges and universities a leading vocational technical institute many in house corporate continuous improvement approaches and the United Nations headquarters Providing a complete and accessible introduction to process maps The Basics of Process Mapping Second Edition raises the bar on what constitutes the basics Thoroughly revised and updated to keep pace with recent developments it explains how relationship maps cross functional process maps swimlane diagrams and flowcharts can be used as a set to provide different views of work New in the Second Edition Four new chapters and 75 new graphics An introduction to the concepts of flow and waste and how both appear in knowledge work or business processes A set of measures for flow and waste A discussion of problematic features of knowledge work and business processes that act as barriers to flow Seven principles and 29 guidelines for improving the flow of knowledge work A detailed actual case study that shows how one organization applied the principles and guidelines to reduce lead time from an average of 28 days to 4 days Unlike tool books or pocket guides that focus on discrete tools in isolation this text use a single comprehensive service work example that integrates all three maps and illustrates the insights they provide when applied as a set It contains how to procedures for creating each type of map and includes clear cut guidance for determining when each type of map is most appropriate The well rounded understanding provided in these pages will allow readers to effectively apply all three types of maps to make work visible at the organization process and job performer levels The Seven principles are integrated into Version 3 of the body of knowledge used for Lean certification by the ASQ AME SME SHINGO Lean Alliance This is the first publication of those principles and guidelines

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