

# Technical writing/Business writing

## •Technical & General writing:

### Difference

#### Technical writing-

- (a) a means to some other end.
- (b) Purely practical motives.
- (c) It informs and educates.
- (d) Involves intellect and facts.
- (e) Precise and direct.
- (f) Always impersonal.
- (g) Logical arrangement of ideas.

#### •General writing-

- (a) An end in itself.
- (b) Artistic, aesthetic approach.
- (c) Delights and moves.
- (d) Involves emotion and fancy.
- (e) Expansive, inflated.
- (f) story type ideas

# Technical Business Writing For Working

**Yijin Wang**



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