

Technical Communication

Strategies for College and the Workplace



Dan Jones • Karen Lane

Technical Communication Strategies For College And The Workplace

Annelies Wilder-Smith



Technical Communication Strategies For College And The Workplace:

Technical Communication Nick Jones, 2001-08-01 Technical Communication Dan Jones, Dan Richard Jones, Karen Lane, 2002 Reflecting a unique collaboration between a distinguished teacher and a practicing technical writer **Technical Communication Strategies for College and the Workplace** prepares students to communicate effectively in college and on the job **Technical Communication** is written for college students regardless of their majors who want to sharpen their communication skills and their knowledge of a wide range of technical documents Acknowledging that students are soon to join the workforce Jones and Lane place special emphasis on job related topics the job search itself electronic communication collaboration and teamwork peer review online publication professional development and ethics and professionalism Coverage of the job search includes detailed discussions of job correspondence resumes portfolios interviewing professional organizations and meetings online forums conferences and opportunities for continuing education Throughout the text the authors discussions are accompanied by sidebars presenting the personal observations and profiles of actual technical professionals working in a variety of industries and job positions real people talking about real jobs and the skills necessary to do those jobs successfully **Teaching Professional and Technical Communication** Tracy Bridgeford, 2018-09-21

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